CHRISTCHURCH

HEARTLAND HOTEL COTSWOLD

conferences

Welcome to Heartland Hotels

Cotswold Conference Pack

The 77-room Heartland Hotel Cotswold offers 3+ star accommodation and comfort for the business traveller. The distinctive Tudor-style architecture reflects Christchurch's English image and the classic charm is carried throughout the hotel with understated style. We are large enough to cater for conferences and events, yet small enough to care about the little details and individualised service that will make your stay memorable.

Whether it be a small business meeting for 2 or a conference for 50 guests, we can tailor make your special event with professionalism and flair.

The hotel is a complete conference venue. We can provide you with accommodation, conference facilities and dining options. Take the stress out of conference planning and let us help to make your event a success!

Our conference room is suitable for a variety of day meetings, conferences and events, with experienced conference management staff providing full support services. All modern conference equipment and facilities are available as a standard inclusion or on request.

The Food & Beverage department has sculptured superb menu options for your perusal to assist with tailoring a unique menu for your event. We can also cater to any specific theme or requirement that you may have.

We look forward to holding your next conference, meeting or special event at the Heartland Hotel Cotswold.

Kindest regards

Patrick Moittie
General Manager

HEARTLAND HOTEL COTSWOLD
88 – 96 Papanui Road
PO Box 29 369, Christchurch 8540
New Zealand
Ph: (03) 355 0705, Fax (03) 355 6695
Email:
conference.cotswold@heartlandhotels.co.nz
www.scenichotelgroup.co.nz
0800 NZ OWNED (69 69 63)

Contents

Hotel location & regional activities
03 Christchurch

04 **Accommodation**

Conference facilities
05 Conference & function rooms
06 Function room floorplans
07 Equipment hire & other services

Conference catering
08 Breakfast selections
08 Morning & afternoon tea selections
09 Lunch selections
10 Canapé menus
11 Dinner selections
12 Wine & beverage list

Location & Regional Attractions

Christchurch

Christchurch has a rich English heritage that is reflected in its many Gothic style stone buildings. It is a modern, friendly city with a unique character. Rich with trees, parks and gardens, it is known as New Zealand's Garden City. Here it's possible to do as much or as little as you like.

Our Heartland Hotel Cotswold is in a great location in the heart of Christchurch. Just a couple of minutes stroll from shops and restaurants, it is also close to the city centre. Christchurch is a beautiful city with wonderful amenities and we offer a venue with style and comfort to complement this.

Hotel location

The Heartland Hotel Cotswold is just minutes away from boutique shopping at Merivale, and a short walk to beautiful Hagley Park and Christchurch Casino. Christchurch International Airport is a 15 minute drive away.
~ Heartland Hotel Cotswold is close to:
Major shopping precincts, boutique shopping at Merivale, Hagley Park and Hagley Golf Course.

Distance from hotel

Airport
Hagley Park
Botanic Gardens
Christchurch Casino
Boutique shopping

Latitude: 43° 30' 59.0616" S Longitude: 172° 37' 30.8598" E

Activities and attractions

~ Restaurants, galleries, shopping and theatres
~ International Antarctic Centre
~ Hagley Park
~ Christchurch Botanic Gardens
~ Christchurch Casino
~ Canterbury Museum
~ Ferrymead Heritage Park
~ Orana Wildlife Park
~ Punting on the Avon River
~ Skiing (seasonal only)
~ Christchurch Wildlife Cruises
~ Air Force Museum
~ Willowbank Wildlife Reserve
~ Wine trails and tastings

Accommodation

Heartland Hotel Cotswold is a 3+ star hotel consisting of 77 rooms, situated in spacious grounds and courtyard, with picturesque gardens.

Studio rooms

Our 33 Studio rooms have a variety of bedding configurations; all have ensuite bathrooms, tea and coffee facilities and Sky TV. Two of the rooms are suitable for disabled guests.

One bedroom suites

All one bedroom suites contain a queen size bed in a separate bedroom to the living area. Two of the suites are suitable for disabled guests.

Two bedroom suites

The hotel has fourteen two bedroom suites offering a variety of bedding configurations.

Royal suites

The two Royal Suites are furnished to complement the ambiance of the hotel. Each has a king bed in the bedroom and a spa bath. The lounge area in each suite is ideal for board meetings for up to 8 people.

Check-in time: 2:00pm

Check-out time: 10:00am

Other hotel facilities

~ Restaurant serving both breakfast and dinner
~ Earl of Essex bar
~ 24-hour reception
~ Room service
~ Guest laundry
~ Valet laundry and dry-cleaning service (available six days)
~ Spacious grounds and courtyard
~ Swimming pool and sauna
~ Fitness room
~ Internet kiosk
~ Wireless internet service available
~ Business services
~ Extensive conference facilities
~ Complimentary guest parking
~ Tourist information and booking service

Conference Facilities

Conference and function rooms

(See following pages for floor plans)

Heartland Hotel Cotswold	Theatre Style	Classroom Style	U/Shape Style	Board Room	Cocktail	Banquet Style
Marlowe Room	60	26	25	30	60	30
Royal Suite	-	-	-	8	15	-

Room Configurations

Theatre
Chairs placed in rows, all facing the front, with no tables. Can be in straight rows or semi circular. Ideal for large numbers and lecture style presentations.

Classroom
Rows of tables and chairs all facing the front. Narrow tables are lined up in a row, one behind the other on each side of a centre aisle. Good setup for when the presenter is expected to do most of the talking and is ideal for note taking.

Boardroom
Tables are set in a rectangle or oval with chairs on both sides and ends. Ideal for small groups where close interaction and discussion is required, as participants are seated on all sides and can see and hear each other easily. Most effective with groups of less than 20.

U-shape
A series of rectangular tables set up in the shape of a block U with chairs round the outside perimeter. Ideal for small to medium groups with a discussion or teaching format where a lot of interaction will occur.

Banquet
Ideal for large groups that would include a meal service in the same room. Participants are seated at tables of generally 8 or 10. Ideal when the focus of the evening is the meal and interaction with others on the same table.

Cocktail
Ideal for large groups that wish to mingle. Would include drinks or canapés in the same room.

Conference Facilities

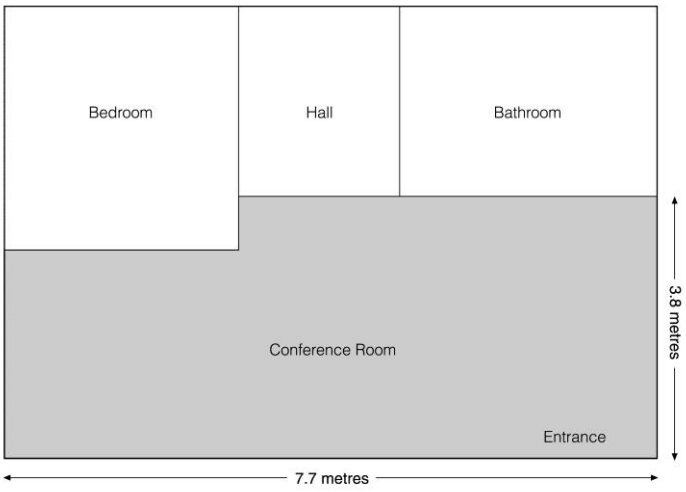
Function rooms floorplans

Please contact us and we will provide a specialized quote for your meeting or event.

The Marlowe Room

Situated on the ground floor. Suitable for day meetings, smaller conferences, training sessions and seminars.

The Royal Suite



Situated on the ground floor. Perfect for small meetings with its antique boardroom table and leather furniture. Can be used as accommodation and meeting room.

Conference Facilities

Equipment hire & other services

On-site Audio Visual Equipment

Whiteboard and pens	Complimentary
Lectern	$15.00
Projection screen	$10.00
Flipchart with easel	$10.00
Additional flipchart paper, per pad	$10.00
Electronic whiteboard and markers	POA
Television and video	$45.00
Video camera and tripod (with 180 minute tape)	POA
CD Player	$45.00
Data projector and screen	$200.00
Data projector, screen and laptop	POA
Sound system with hand held microphone	POA
Sound system with roving microphone	POA
Lapel microphone	POA
Small laptop speakers	$30.00
High speed broadband internet available in all Conference Rooms	$60.00 / 24 hours (4000 MB)

Conference rooms automatically come with some basic room set up – pads and pens, iced water and mints.
Any items not listed can be obtained through an independent audio-visual supplier. Prices are subject to application.
All prices are inclusive of GST

Conference Catering

We pride ourselves on our quality product, professionalism and our desire to meet the market.
With this in mind do remember that our menus are flexible and our executive chef is happy to design a menu specifically for you.

Breakfast selections

Continental Breakfast Selections: $17.00pp

Cooked Breakfast Buffet including Continental: $24.00pp

All of the continental breakfast selections plus a range of hot dishes including eggs, sausages and hash browns and more.

Morning & afternoon tea selections

Liquid Refreshments

Tea and coffee: $3.75pp
Orange juice: $10.00 per carafe
Energy drink – per can: $5.00

Set Selections

Selection of one of the following items with freshly brewed coffee & a selection of teas: $6.00pp
Selection of two of the following items with freshly brewed coffee & a selection of teas: $9.00pp

Cotswold biscuits
Freshly baked scones
Savoury muffins
Sweet muffins

Conference Catering

Light Lunch selections

2 options $20.00pp
3 options $25.00pp

Soup of the day with bread roll
Sushi (GF)
Chicken, cranberry & brie paninis
Quiche
Gourmet pizza
Homemade savouries
Club sandwiches
Chicken kebabs with peanut sauce (GF)
Tortilla wraps – vegetarian & chicken
Antipasto platter

Main Lunch Options

1 option $20.00pp
2 options $30.00pp

Chicken or beef stirfry with seasonal vegetables and noodles
Fish (grilled or poached) with steamed rice or fresh garden salad (GF)
Cotswold beef crockpot with roasted potatoes
Butter chicken curry on steamed rice (GF)
Spicy lamb meatballs and tomato sauce on spaghetti pasta
Vegetable or beef lasagne with a garden salad

Extra Options

1 option $4.00pp

Steamed vegetables (GF)
Garden salad (GF)
Mediterranean salad
Smoked chicken salad (GF)

Dessert

1 option $6.00pp
2 options $9.00pp

Homemade cake
Fresh fruit salad (GF)
Cheesecake
Individual ice creams (GF)
Mini pavlova (GF)
Chocolate mousse (GF)

Dietary Descriptions:
(V) – Vegetarian
(GF) – Gluten Free

Conference Catering

Canapé menus

$12.00 for 3 selections (2 pieces per selection)
$4.00 for extra selections

Hot
Mini savoury muffins with salmon and cream cheese

Oyster Kilpatrick (GF)

Prawn with Thai avocado salsa (GF)

Asparagus and blue cheese tart

Parsnip rosti with roast beef and horseradish (GF)

Spring roll

Vegetarian samosa (V)

Savouries

Cold
Chicken, cranberry and mesculin tortilla pinwheels

Smoked salmon mousse and cucumber on rye

Shrimp cocktail filo cups

Baby bruschetta with tomato and basil pesto

Sushi wasabi and soy (GF)

Mini club sandwiches

Sweet
Profiteroles with vanilla cream and chocolate

Gourmet cup cakes

Chocolate and cointreau truffles (GF)

Conference Catering

Dinner selections To be served in Tudors Restaurant

Entrees

Garlic and Parsley Ciabatta (V) $8.50

Rye Grain Loaf and Dips (V) $12.50
Artisan rye and grain loaf with olive tapenade and blue cheese spread

Market Fresh Soup of the Day $10.50
Made using the freshest seasonal local produce, served with a home made bread roll

Mussel and Watercress Chowder $13.50
Chunky and creamy NZ mussel chowder enhanced
with watercress, served with crusty bread

Wild Pork Terrine (DF) (GF) $14.50
High country wild pork and pistachio terrine served with hand picked crab apple chutney and salad

Lamb Sweetbreads (DF) $13.50
Canterbury lamb sweetbreads in Japanese breadcrumbs
with a caper and garden herb pesto and salad

Smoked Eel Pâté $14.00
Locally sourced smoked Eel with home grown quince paste and cheddar crisps

Golden Bay Clam Pasta (DF) $14.50
Clams cooked in white wine, garlic, tomato and parsley
over fresh spaghetti pasta

Mains

Chef's Summer Chicken $26.00
Bacon wrapped chicken thigh filled with a feta and basil
stuffing, placed on a cucumber, red onion, olive and
tomato salad finished with a pesto sauce

Chinese Pork Cheek $28.00
Succulent Geraldine pork cheek braised in a ginger
and soy broth, served on sticky white rice, accompanied by a summer stir fry

Aoraki Salmon (GF) $30.00
Mount Cook salmon wrapped in Nori, baked and placed
on brown lentils, finished with a fennel crème fraîche

200g Sirloin Steak (GF) $32.00
Prime South Island beef sirloin steak cooked to your liking, placed on spicy kumara chips and roasted peppers, finished with Riata sauce

Eggplant and Feta Lasagne (V) $25.00
Pasta layered with eggplant, feta, spinach and tomato
Provencale and baked, served with salad and rustic bread

Cotswold Curry Butter Chicken or Chickpea $24.00
Rich aromatic curry with your choice of chicken or chickpeas finished with fresh coriander, served with
basmati rice, pappadam and fresh yoghurt

Ciabatta Burger $26.00
Crumbed chicken thigh or minute steak, with brie, lettuce,
tomato and an apricot and capsicum chutney in a Ciabatta bun, served with fries

Ginger Battered Fish and Chips (DF) $25.50
Today's catch in Gingerbeer batter, served with fries,
salad, onion rings and home made tartare sauce

Canterbury Lamb Shank (DF) (GF) $25.00
Lamb shank braised in rosemary and garlic set
on a tomato, roast garlic and cannellini bean broth

Side Dishes
Fries with aioli $6.50
Vegetables of the day $6.50
House salad $5.50
Roasted garlic and chive potato mash $6.00

Dessert

Gooseberry Fool $10.50
Canterbury gooseberries cooked then folded through cream, anglaise and Greek yoghurt, served with a ginger tuile biscuit

Double Chocolate Brownie $10.00
Our famous double chocolate brownie with white chocolate anglaise and blackcurrant crème fraîche

Lime and Coconut Cheesecake $10.50
Served with rum ice cream and pineapple compote

Tudors Trio (GF) $10.00
Rum ice cream, blackcurrant crème fraîche and ice cream of the day

Talbot Forrest Cheese Selection $18.00
Locally produced Waihi Blue and Canter Brie served
with cheddar crisps and home grown quince paste

(V) Vegetarian (GF) Gluten Free (DF) Dairy Free

Conference Catering

Wine & beer list

Non-Alcoholic		
Juice – Orange, Apple, Pineapple, Cranberry, Tomato	$3.50	
Soft Drink – Coke, Diet Coke, Lemonade, Gingerale, Lemon Lime & Bitters	$3.50	
Mac's Gingerbeer	$4.50	
Mac's Green Apple	$4.50	
Otakiri Springs Sparkling Mineral Water	$3.50	

Sparkling Wines	Glass	Bottle
Villa Maria Lightly Sparkling	$7.50	$36.00
Verde Méthode Traditionnelle		$38.00
Lindauer Fraise	$8.50	

Sauvignon Blanc	Glass	Bottle
Mount Brown	$7.50	$32.00
The Ned	$8.50	$38.00
Wairau Valley Villa Maria Reserve		$40.00
Villa Maria	$7.50	$32.00
Whitestone		$38.00

Chardonnay	Glass	Bottle
Sandihurst	$9.00	$42.00
Vidal Reserve		$48.00
Lake Chalice Unoaked	$8.50	$38.00
Villa Maria	$7.50	$32.00
Thornbury		$38.00

Aromatics	Glass	Bottle
Main Divide Riesling	$8.50	$38.00
Villa Maria Riesling	$7.50	$32.00
Seddon Single Vineyard Pinot Gris		$45.00
Thornbury Pinot Gris	$8.50	$38.00
Main Divide Pinot Gris	$8.50	$38.00
Villa Maria Gewürztraminer	$7.50	$32.00

Pinot Noir	Glass	Bottle
Mount Brown	$10.00	$44.00
Villa Maria	$9.50	$42.00
Northfield Home Creek		$48.00
Vidal Reserve		$48.00
Limestone Creek	$9.00	$40.00

Merlot & Cabernet	Glass	Bottle
Brookfields Ohiti Cabernet	$8.50	$38.00
Villa Maria Merlot Cabernet Sauvignon	$7.50	$32.00
Pegasus Merlot Cabernet		$55.00
Esk Valley Merlot Cabernet Sauvignon Malbec		$40.00
Vidal Merlot Cabernet Sauvignon	$8.00	$36.00
Thornbury Merlot		$38.00

Syrah & Other Reds	Glass	Bottle
Villa Maria Syrah	$9.00	$42.00
Vidal Syrah		$48.00
Trinity Hill Montepulciano	$8.00	$36.00

Dessert Wine		
Saints Noble Semillon	$7.50	$36.00

Beer On Tap	Glass	Schooner
Speight's Gold Medal Ale	$4.50	$6.00
Steinlager Classic	$4.50	$6.00
Bottled Bar		
Amstel Light	$6.00	
Beck's	$7.00	
Budweiser	$7.00	
Heineken	$7.00	
Mac's Craft Range	$6.50	
Black, Gold, Hop Rocker, Sassy Red		
Steinlager Pure	$7.00	
Stella Artois	$7.00	
Stella Artois Légère	$7.00	

Spirits, Liqueurs, Sherry, Cognac	**Single**	**Double**
House Spirits	$5.00	$7.00
Premium Spirits	$5.50	$8.50
Liqueurs	$5.50	$8.50
Premium Malt Whiskey – Glenfiddich, Glenlivet, Glenmorangie	$6.50	$9.00
Harvey's Bristol Cream Sherry		$8.50
Martineau Cognac		$10.50

Ports	
Taylors Ruby	$8.50
Taylors Tawny	$8.50
Taylors First Estate	$8.50
Croft 10 Year Old Tawny	$10.50

These selections are an example only. Prices may vary and bottles can change depending on vintage.