DUNEDIN

SCENIC HOTEL SOUTHERN CROSS

SCENIC HOTELS

weddings

Welcome to Scenic Hotels

Southern Cross Wedding Pack

On behalf of Scenic Hotel Southern Cross may we take the opportunity to congratulate you both on your forthcoming marriage and extend our very best wishes for the future.

The following information is supplied to assist you in the planning of your Wedding Reception at the Scenic Hotel Southern Cross and to ensure that this very special event runs to schedule. If you prefer other arrangements we would be delighted to fulfil them accordingly.

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Our wedding packages

Welcome to Scenic Hotel Southern Cross in the heart of Dunedin. We look forward to hosting your wedding at our fabulous in-house facilities. At the Scenic Hotel Southern Cross, we give you the individual attention you deserve, to ensure your wedding day is very special.

Our packages include the following items:

~ A dedicated wedding co-ordinator who will offer advice and work with you every step of the way to ensure the success of your special day.
~ One-to-one consultation with menus, ideas, theme possibilities and a comprehensive tour around our facilities.
~ Full catering and bar facilities with table linen included.
~ Dance floor.
~ Special accommodation rates for you and your guests.

Wedding package
Heritage Room $700.00

We can also arrange:

~ Live bands or disco (Booking fee may apply)
~ Floral requirements

Location & Regional Attractions

Dunedin

Historic Dunedin, known as the 'Edinburgh of the South', is New Zealand's oldest city and traces its history back to its Scottish settlers. It possesses a unique combination of cultural riches, fine architecture, and world-famous wildlife reserves on the Otago Peninsula.

Whether you just want to chill out and relax in the octagon or some other exciting activity, it's all here. And our Scenic Hotel Southern Cross is right in the middle of everything. We'd like to make your visit with us both enjoyable and memorable. That's why good service and pleasant surroundings are so important.

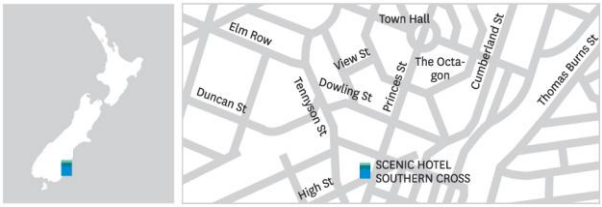
Hotel location

The Scenic Hotel Southern Cross, which is located in the heart of Dunedin's CBD, just a few blocks from the Octagon.

~ The Scenic Hotel Southern Cross is close to: The Octagon, Speights Brewery, Railway Station, Cadbury World, shopping and entertainment.

Distance from hotel

Airport	42km
City Centre & Octagon	300m
Beach	5km
Speight's Brewery	100m
Larnach Castle	15km
Royal Albatross Centre	30km



Activities and attractions

~ Albatross colony
~ Penguin and seal colony
~ Marine Studies Centre Aquarium
~ Surf Beaches
~ Glenfalloch Gardens
~ Taieri Gorge Railway
~ Monarch Harbour Cruises
~ Museums, arts and crafts
~ Dunedin Casino
~ Cadbury World
~ Shopping
~ Historic buildings
~ Larnach Castle
~ Otago Settlers Museum
~ NZ Sports Hall of Fame
~ Dunedin Art Gallery
~ Speight's Heritage Centre
~ University of Otago

Accommodation

Scenic Hotel Southern Cross is a 4 star plus hotel consisting of 178 rooms. 'The Cross', as it is affectionately known, has a proud history that dates back to 1883. The Scenic Hotel Southern Cross stands proudly in the centre of Dunedin, recently refurbished to the highest standards and promising superb service.

Standard rooms

Our 26 Standard rooms have undergone recent refurbishment and provide guests with comfort and style. Rooms have Sky TV, Moveilink, fridge, hairdryer, high speed internet access and mini bar.

Superior rooms

The 143 Superior rooms are spacious and have the ultimate in bedding comfort. Each room consists of either a King bed or two double beds, ensuite bathroom, Sky TV, Movie link, stereo and writing desk, minibar and high-speed internet access.

Suites

Also recently newly refurbished, these rooms offer the ultimate in comfort.

Special Wedding Accommodation Rates

Scenic Hotel Southern Cross will offer a special accommodation package to the wedding party and their guests please contact the hotel to access these rates.

Other hotel facilities

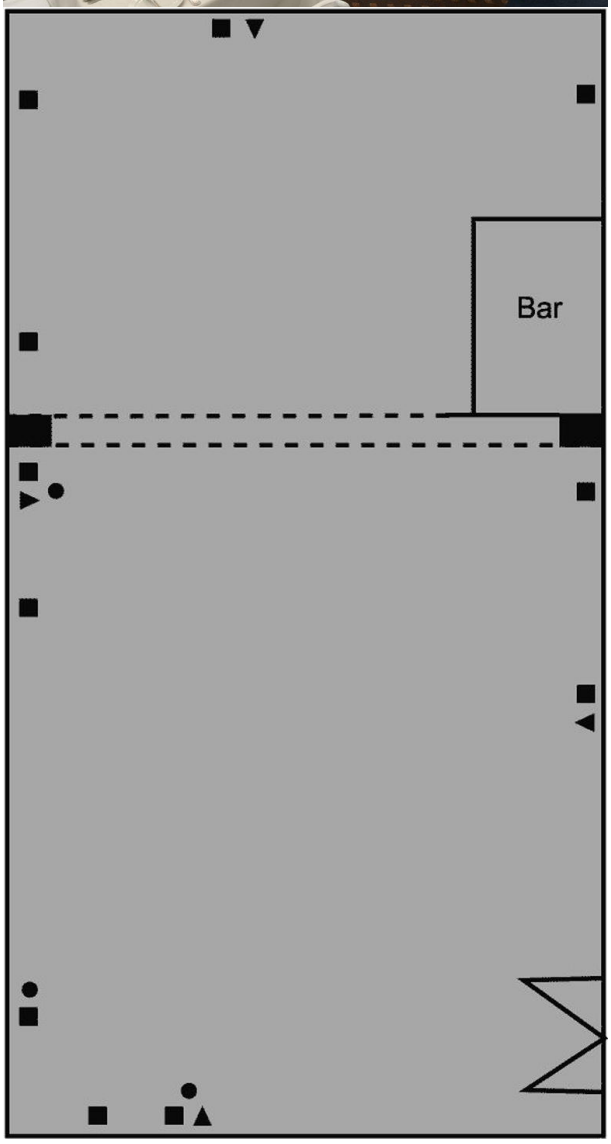
~ Carlton Restaurant serving breakfast
~ Café D'Oro open daily
~ Ports O'Call bar
~ 24-hour reception and room service
~ Two guest laundries
~ Valet laundry and dry-cleaning service (same day service available)
~ Internet kiosk & wireless internet service
~ Ice-making machine
~ Gym with sunbed
~ Wireless internet service available
~ Business services
~ Extensive function facilities
~ Car Parking
~ Tourist information and booking service
~ The boutique Dunedin Casino located on site

Wedding Package

The Heritage Room Package

The Heritage Room

(19.24m x 7.2m)
Sit down meal: up to 100 people
Cocktail party: up to 150 people
This room is ideal for wedding receptions. Located on the ground floor of the hotel, the Heritage retains the grandeur of the Victorian era. The Heritage Room can be used in conjunction with our surrounding features.



Heritage Room Package: $700.00

The package includes:

~ Full head table set up

~ Private toilet facilities

~ Table linen and napkins

Catering For Heritage Room

You can then decide which menu you would like. Remember our Chefs are flexible so you can choose a menu to suit your own tastes.

Additional Wedding Charges

Should your wedding reception take place on a public holiday, an additional surcharge may apply.

Room Configurations

Our Wedding function room offers a variety of configurations, which can be set up to suit your personal preferences. The main wedding reception configurations are:

Banquet
Ideal for wedding receptions that include a meal. Guests are seated at tables of generally 8 or 10 and there is generally a head table set at the front of the room for the bridal party.

Cocktail
Ideal for large wedding groups that wish to mingle rather than have a seated meal. Cocktail receptions would include drinks and canapés

Wedding Menu

Menu selections

We pride ourselves on our quality product, professionalism and our desire to meet the market.
With this in mind do remember that our menus are flexible and our executive chef is happy to design a menu specifically for you.

We offer the following options for you to base your choices on. If you have less than 40 guests, menus can be adjusted and customized.

Dinner Buffet Menu Suggestions

Package A: $46.00 per person
Package B: $38.00 per person
A minimum of 40 guests is required.

Set Menu Dinner Suggestions

Package A: $55.00 per person
Package B: $47.50 per person
Package C: $38.00 per person
A minimum of 40 guests is required

Canapé Suggestions

3 items: $19.00 per person
4 items: $25.00 per person
5 items: $30.00 per person
6 items: $35.00 per person

Platter Suggestions

6 items: $20.00 per person

Wedding Menu

Canapé options:

Minimum of three items at $15.00pp (minimum of 10 people)
Four items at $20.00pp
Five items at $25.00pp
Six items at $30.00pp

Yorkshire pudding with rare roast beef and horseradish cream

Smoked chicken and cranberry vol au vents with whitestone brie

Cubed pork belly served on mayonnaise crostini with fresh apple sauce

Lemon vinaigrette marinated mussel with fresh herbs served in spoons

Vine tomato, red onion and balsamic reduction bruschetta

Skewered chicken fillets glazed in peanut satay sauce

Tempura blue cod with potato skin and cherry tomato topped withlemon chive aioli

Thai beef salad with chilli lime dressing served in spoons

Mini sweetcorn fritters topped with guacamole and crispy tortilla julienne

Bruschetta

Salmon on rye

Blue cheese stuffed profiterole, onion jam and pear

Cold strawberry soup with mint

Chocolate & lime brulee

Platter options:

Oriental platter

$60.00 for 10 people
Dim sims
Spring rolls &samosas
Garlic & chilli prawns
Chicken wontons

Seafood platter

$60.00 for 10 people
Tempura fish bites
Squid rings
Grilled mussels
Thousand Island shrimp

Antipasto platter

$60.00 for 10 people
Selection of cheeses
Deli meats
Pickles
Breads
Dips
Crackers

Sandwich platter

$30.00 for 10 people
Mini wraps
Fresh sandwiches

Mixed platter

$40.00 for 10 people
Selection of savouries
Fries or wedges
Mini hotdogs
Chicken nuggets

Wedding Menu

Buffet Dinner selections

Buffet Menu A: $46.00pp

Minimum of 40 guests

Soup

Cream of tomato and rocket soup served with freshly baked bread rolls

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Cold Selection

Grilled pita bread with hummus on roasted peppers

Grilled chicken peanut satays with coriander dressing and kumara chips

Feta and spinach quiche with chilli and pumpkin salad

Roast sirloin of beef with horseradish cream and pickled onions

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Salads

Artichoke and black olive

Coleslaw in yoghurt and pineapple

Tossed salad with a selection of dressings

Hot Selection

Roasted lamb leg with wholegrain mustard and rosemary gravy

Chicken and shrimp in riesling sauce with green peas

Tempura fried fish in sweet 'n' sour sauce with black beans

Steamed fresh seasonal vegetables with hollandaise sauce

Basmati rice

Roast gourmet potatoes

Desserts

Tiramisu with chocolate shavings

Cinnamon and apple crumble filo

Dark chocolate mousse with chocolate nougat

Lemon meringue pie

Vanilla whipped cream

Buffet Menu B: $38.00pp

Starters

Platters of crostini; a trio of crisp grilled bread flutes with a variety of toppings. Served with petit salad leaves and finished with extra virgin olive oil – served to your table

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Cold Selection

Marinated button mushroom and balsamic salad

Creamy coleslaw

Greek salad with goat's feta, tomatoes and cucumber

Vegetable couscous salad finished with lemon and herbs

American potato salad with celery & walnuts bound in a chive mayonnaise

Platter of steamed and marinated green-lipped mussels on chiffonade of lettuce

A variety of cold cut meats, including duck and chicken liver pate, salami, pastrami, ham, hot spiced pork and condiments including pickles, relishes and crackers

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Hot Selection

Crumbed NZ Hoki fillets with lemon & tartare sauce

Roasted rump of beef accompanied by Yorkshire puddings, horseradish cream sauce, mustard and roast gravy

Chicken cacciatore – Italian style chicken with tomatoes, vermouth, mushrooms and herbs

Roast potatoes, golden kumera and roast pumpkin

Minted green peas

Desserts

Fruit salad with a lime and mint sugar syrup

Chocolate profiteroles with a vanilla bean cream

Raspberry delight – French style mousse cake with a sponge base and soft raspberry jelly topping

Apple strudel with cinnamon and mixed spices served with custard sauce and whipped cream

Black Forest Gateau – chocolate sponge layered with black cherries, cream kirsch and shaved chocolate

Wedding Menu

Set Dinner selections

Set Menu A: $55.00pp

Minimum of 40 guests.

Select one choice from each course prior to your event for your menu.

Entrée

Smoked chicken, potato and avocado salad dressed with a light sour cream dressing

Baby green pea veloute soup served with ham hock tortellini and finished with truffle oil and parmesan shavings

Homemade duck and chicken liver pate with prosciutto, accompanied by toasted brioche and port wine cumberland sauce

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Main

Mixed mushroom and spinach risotto with hazelnut oil and parmesan

Market fresh fish with cucumber, mustard, dill, crème fraiche and potato salad served with a caramelised lemon

Duck confit, slow cooked duck leg and thigh with braised beans and bacon

Char-grilled ribeye of prime beef, topped with café de Paris butter, roast tomato, crushed green peas and shoestring fries

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Desserts

Baked chocolate tart with raspberry compote and vanilla bean ice cream and chocolate shards

Pavlova with passionfruit, crème fraiche & berry sorbet

Poached pears, served in a melting puff pastry case with butterscotch sauce, lime custard sauce and lemon sorbet

Freshly brewed coffee, tea and herbal infusions

Extra choice of entrée or dessert $10.00pp
Extra choice of main course $15.00pp

Set Menu B: $47.50pp

Minimum of 40 guests.

Select one choice from each course prior to your event for your menu.

Entrée

Homemade duck and chicken liver pate with prosciutto, accompanied by toasted brioche and port wine cumberland sauce

Carpaccio of beef with rocket and parmesan

Cream of fennel soup with steamed mussels and saffron infused oil

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Main

Roasted rump of lamb on de puys lentils, spinach, cherry tomatoes and golden rosette potatoes, finished with a yogurt and mint sauce

Cornfed chicken breast with creamed leeks and button mushroom risotto

Tandoori roasted blue cod with sweet potatoes, eggplant relish and cucumber and yogurt raita

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Desserts

Chocolate brownie ice cream sandwich finished with chocolate sauce and hazelnut praline

Creamy rice pudding with strawberry compote and vanilla bean ice cream

Caramelized apple tart tatin with ice cream and caramel sauce

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Freshly brewed coffee, tea and herbal infusions

Extra choice of entrée or dessert $7.50pp
Extra choice of main course $10.00pp

Vegetarian options available on request

Wedding Menu

Set Dinner selections

Set Menu C: $38.00pp

Minimum of 40 guests.

Select one choice from each course prior to your event for your menu.

Entrée

Soup of the day with freshly baked bread roll and butter

Homemade chicken & duck liver pate served with our own toasted brioche & a port wine cumberland sauce

Traditional prawn cocktail with a light sabayon cocktail sauce

Tomato bruschetta with a balsamic dressed mixed leaf salad

Main

Chicken fricassee with braised rice, green beans & shallots

Slow roasted shoulder of lamb sliced & accompanied by vegetable ratatouille, gravy & kumera chips

Pan-fried and oven finished fillet of Aoraki salmon on creamy potato mash, sauteed mushrooms, garden peas & veloute sauce

Baked torta caprese, golden puff pastry case with tomato fondue and layered with sauteed mushroom, bocconcini and rocket leaves

Braised topside of beef - on potatoes with green beans, slow roasted tomatoes & watercress

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Desserts (Choice of three)

Spiced summer berries warmed with vanilla ice cream & a crisp tuille biscuit

Soft chocolate moussecake, bitter sweet orange sauce & cream quennels

Coconut & malibu bavarois with raspberry compote & pineapple shards

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Freshly brewed coffee, tea and herbal infusions

Extra choice of entrée or dessert $7.50pp
Extra choice of main course $10.00pp

Wedding Catering

Wine & beer list

Sparkling Wine

Lindauer Special Reserve	**200ml**	**$13.00**
Lindauer Fraise	**200ml**	**$12.00**
Lindauer Special Reserve	**750ml**	**$50.00**
Lindauer Sparkling Sauvignon	**750ml**	**$38.00**

Chardonnay	**Glass**	**Bottle**
Villa Maria Cellar Selection		**$42.00**
Thornbury Chardonnay	**$8.50**	**$38.00**

Sauvignon Blanc	**Glass**	**Bottle**
Villa Maria Cellar Selection	**$9.50**	**$42.00**
Thornbury Sauvignon Blanc	**$8.50**	**$38.00**

Riesling	**Glass**	**Bottle**
Villa Maria Private Bin Riesling	**$7.50**	**$38.00**

Aromatics and Pinot Gris	**Glass**	**Bottle**
Villa Maria Cellar Selection Pinot Gris		**$42.00**
Thornbury Pinot Gris	**$8.50**	**$38.00**
Villa Maria Private Bin Rose		**$38.00**
Villa Maria Private Bin Viognier		**$38.00**
Villa Maria Private Bin Gewurztraminer		**$38.00**

Pinot Noir	**Glass**	**Bottle**
Villa Maria Private Bin Pinot Noir	**$10.00**	**$50.00**
Thornbury Central Otago Pinot Noir	**$11.50**	**$60.00**
Villa Maria Cellar Selection Pinot Noir		**$56.00**

Syrah	**Glass**	**Bottle**
Villa Maria Private Bin Syrah	**$10.00**	**$50.00**

Merlot and Merlot Blends	**Glass**	**Bottle**
Villa Maria Private Bin Merlot Cabernet Sauvignon	**$9.50**	**$42.00**
Thornbury Merlot	**$8.50**	**$38.00**

Dessert Wine	**375 ml Bottle**
Shingle Peak Late Harvest Riesling	**$42.00**

New Zealand Tap Beer (minimum numbers apply)

Speights, Steinlager Classic

Twelve oz.	**$5.50**
Pint	**$7.00**

New Zealand Bottled Beer

Speights	**$6.50**
Steinlager Light	**$7.00**
Steinlager Pure	**$8.00**

Imported Bottled Beer

Heineken	**$8.00**

Spirits

Standard spirits / double nip / includes mixer	**$8.00**
Premium spirits available on request	**POA**

Liqueurs

Liqueurs available on request	**POA**

Soft Drinks

Orange juice - carafe	**$10.00**
Soft drinks per bottle	**$4.50**

Please be advised that a full wine and beer list is available on request

Terms & Conditions

We are sure you will appreciate the following policies, which will enable us to service your forthcoming event. Should you have any enquires on this information, we will be very happy to discuss them.

Securing your booking

Once your booking has been confirmed with the hotel, a holding deposit of $500.00 will be requested, unless otherwise agreed with management. Your account will be credited with this amount, which is non-refundable.

Additional charges

The organiser is responsible for any additional charges organised by the Scenic Hotel Southern Cross such as equipment, flowers, etc. A quote will be issued.

Pricing

All prices are based on current prices but may be subject to increase at management's discretion to meet rising costs. Some items may be subject to seasonal availability.

Cancellations, Postponements and Amendments

In the unfortunate circumstances of cancellation or postponements of an event that has been confirmed, Scenic Hotel Southern Cross applies the following cancellation policies:

Notice of 30-15 Days

Cancellations made within thirty to fifteen days (30-15) days of the event date will incur full room hire if the event space is left unsold.

Notice of 14 Days

Cancellations made within fourteen (14) days of the event date, will incur full room hire and 50% of the total food and beverage costs as quoted.

Notice Within 48 Hours

Cancellations within forty-eight (48) hours of the event date, will incur full room hire and 100% of the total food and beverage costs as quoted. If accommodation is cancelled then full accommodation charges will apply.

In the instance where the room hire component is included in the package price, the standard room hire cost for the specified function room will be charged.

All cancellations for function rooms and/or accommodation must be advised in writing to take effect.

Accommodation

Guaranteed number of rooms, length of stay and room-types are required twenty-one (21) days prior to the event; accommodation charges will be based on these confirmed numbers. Excess rooms held will then be released. After this date additional rooms may still be booked at the agreed rate, but will be subject to availability.

A final rooming list and payment details showing individual names, arrival and departure dates is then required twenty-one (21) days prior to the event

Confirmation of wedding reception/menus

Approximately three weeks prior to the wedding reception please contact us and make an appointment to finalise your menu and all other requirements. Please allow 1 hour for this. Prices for your reception will be confirmed at this stage and these are based on those prices current to three months prior to the date of your reception.

Your menu selection is required to be no later than twenty-one (21) days prior to the event, or as otherwise agreed with the Hotel. Confirmation of guest numbers is required 7 days prior to the event.

Once final numbers of guests have been confirmed, we will then require a further payment of 50% of the total expected cost of the function. A Pro-forma invoice will be forwarded to this effect.

The table plan, cake, place names and decorations need to be delivered to the hotel 24 hours at the latest before the event – flowers and balloons must be delivered to the hotel 6 hours before the event starts.

Food & Beverages

Any minor adjustments can be made up to 72 hours (3 working days) prior to the start of the reception. All liquor costs are charged on a direct payment (consumption) basis. All food and beverage prices listed are based on current prices, but may be subject to increase at management discretion to meet rising costs.

Terms & Conditions continued

Function Room & Bar Hours

Any music/entertainment must be concluded by 12 midnight to comply with Hotel policy.

The function bar closes at 12 midnight; legally all guests need to be off the premises half an hour after the bar has been closed.

If you require the function room and bar after 1.30am an additional fee may apply. (Special conditions apply).

Band/DJ equipment can be set up on the day of the function but must be removed on the night.

Any personal possessions, presents, cake or decorations, may be left to be removed the following day; however the hotel does not take any responsibility for these.

Liquor Licensing Laws

The Scenic Hotel Southern Cross is a licensed premise and observes Host Responsibility. Other parties may not bring alcohol into the hotel.

The Scenic Hotel Southern Cross will provide an "usher" for the evening to ensure a welcoming presence at your wedding. This person will also be on hand to diffuse any situations that may come to hand: a cost of $150 incl gst will be added to your account.

We take pride in our facilities and services; therefore we reserve the right of admission and will not served intoxicated patrons or minors. The undersigned will be financially responsible for any damage our property may suffer as a result of this function.

Payment Details

Full settlement of the account for the event, as well as for guests or invitees staying in the Hotel must be paid on departure. All functions will be charged to one account ie organiser to collect payment from guests. In the event of these accounts not being settled then the extra charges will be added to the function account.

GST

All prices quoted are inclusive of G.S.T.

Damage

We understand that accidents can occur which may cause damage. We also believe that effective liaison between Scenic Hotel Southern Cross and wedding organisers can prevent most damage.

It is expressly forbidden to use screws, nails, tacks, adhesive tape of any kind or any similar fixing devices on any part of the interior or exterior of the venue. Any damage caused to the property, furniture or fittings of the Scenic Hotel Southern Cross will become the financial responsibility of the wedding organiser.

Terms & Conditions continued

These terms and conditions can only be put into place and signed when both parties are satisfied with all arrangements.

Name

Address

Telephone (Home)

Telephone (Work)

Telephone (Mobile)

Email

Date of the wedding

Contact on the day (eg father of the bride)

Wedding Organiser Name

Wedding Organiser Signature

Scenic Hotel Southern Cross
Functions Manager Name

Functions Organiser Signature

Client's Name

Client's Signature

Date

I agree with the terms and conditions above.

I also agree that I am personally liable for the payment of the charges connected to my wedding being held at Scenic Hotel Southern Cross. If the person, company or association indicated by me as been responsible for the payment of the same does not do so, then my liability for such payment shall be joint and several with such person, company or association.