



**BAY OF ISLANDS**  
SCENIC HOTEL BAY OF ISLANDS

**SCENIC**  
HOTELS, SUITES &  
RESORTS



# weddings



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# Welcome to Scenic Hotels

## Bay of Islands Wedding Pack

On behalf of Scenic Hotel Bay of Islands may we take the opportunity to congratulate you both on your forthcoming marriage and extend our very best wishes for the future.

The following information is supplied to assist you in the planning of your Wedding Reception at the Scenic Hotel Bay of Islands and to ensure that this very special event runs to schedule. If you prefer other arrangements we would be delighted to fulfil them accordingly.

Should you wish to personally view our facilities, we would be very happy to meet with you. As your request is special to us, please contact the hotel to ensure personalised attention.

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# Our wedding packages

Welcome to Scenic Hotel Bay of Islands in the heart of Paihia. We look forward to hosting your wedding in our fabulous in-house facilities. At the Scenic Hotel Bay of Islands, we give you the individual attention you deserve, to ensure your wedding day is very special.

Our packages include the following items:

- ~ A dedicated wedding co-ordinator who will offer advice and work with you every step of the way to ensure the success of your special day.
- ~ One-to-one consultation with menus, ideas, theme possibilities and a comprehensive tour around our facilities.
- ~ Full catering and bar facilities with table linen included.
- ~ Complimentary deluxe room for the bridal couple on their wedding night with breakfast served to your room and a late checkout.
- ~ Complimentary bottle of Methode Traditionnelle in your suite.
- ~ Special accommodation rates for your wedding guests.

## Wedding Room hire

|                           |                 |
|---------------------------|-----------------|
| Kingfish & Albacore Rooms | <b>\$750.00</b> |
| Poolside Restaurant       | <b>\$450.00</b> |

## Wedding extras

|  |                          |
|--|--------------------------|
| Round Tables & Cloths  | <b>\$20.00 per table</b> |
| Dance Floor 4m x 4m<br>(Poolside Restaurant)                   | <b>\$250.00</b>          |
| Linen overlays for tables                                      | <b>\$6 each</b>          |
| Napkins/cloths<br>(Cloths applicable to rectangle tables only) | <b>Complimentary</b>     |
| Head table set up  | <b>Complimentary</b>     |
| Candles (tealight)   | <b>\$1.00 each</b>       |
| Chair covers   | <b>\$9.00 each</b>       |

## We can also advise on:

- ~ Floral requirements

## We don't supply:

- ~ Wedding cakes (but we can recommend cake makers)





# Location & Regional Attractions

## Bay of Islands: Paihia

The beautiful Bay of Islands, known as the ‘winterless north’, is a popular year-round destination for both tourists and events. It offers a wide selection of world-class activities and attractions. Here it’s possible to do as much or as little as you like.

When you come to the Bay of Islands you’re treating yourself to a real escape. Whether you just want to chill out and relax or indulge in fishing, golfing, kayaking, swimming or some other exciting activity, it’s all here. And our Scenic Hotel Bay of Islands is right in the middle of everything. From Paihia you can do it all. even if that just means lazing by the pool. We’d like to make your visit with us both enjoyable and memorable. That’s why good service and pleasant surroundings are so important.

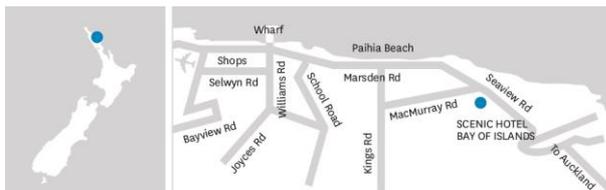
### Hotel location

Conveniently located at the southern entrance to Paihia. From Auckland it is a three hour drive or a 45 minute flight.

~ The Scenic Hotel Bay of Islands is a short walk from:  
The wharf, Paihia village, shops, visitor attractions.

### Distance from hotel

|                           |        |
|---------------------------|--------|
| Airport                   | 23.6km |
| Town Centre               | 500m   |
| Beach Front               | 100m   |
| Opua car ferry to Russell | 6.3km  |
| Cape Reinga               | 213km  |
| Waitangi                  | 2.7km  |



### Activities and attractions

- ~ Beach picnics and swimming
- ~ Boat trips around the islands
- ~ Bush and coastal walks
- ~ Day trips to Cape Reinga
- ~ Fishing and sailing charters
- ~ Golf
- ~ Kayaking
- ~ Museums, arts and crafts
- ~ Scenic flights
- ~ Sailing
- ~ Shopping
- ~ Swim with dolphins and dolphin watching
- ~ Visit historic Russell across the bay
- ~ Waitangi Treaty House
- ~ Parasailing
- ~ Cruises and Tours
- ~ Diving and snorkeling
- ~ Sand surfing



# Accommodation

Scenic Hotel Bay of Islands is a 4 star hotel consisting of 114 rooms, situated on four and a half acres of well maintained park like grounds and gardens.

## Standard rooms

Our 38 Standard rooms have exposed timber beam ceilings with an ambiance of the Pacifica theme throughout. Each room offering LCD television, stereo and en-suite bathroom.

## Superior rooms

20 Superior rooms are also available. They are spacious and bright with a lot of natural light. Each room has an en-suite bathroom, TV, stereo and writing desk. Seven of these rooms are equipped for our disabled guests.

## Deluxe rooms

56 Deluxe rooms set around a peaceful landscaped garden. These rooms offer LCD TV, stereo, air conditioning and plenty of room for guests to enjoy the Pacifica theme.

Many of our hotel rooms have their own private balcony, while others open out onto our grassed courtyard or garden areas.

Special accommodation rates apply to your wedding guests and we will be delighted to include these great rates in your wedding quotation.

**Check-in time: 2:00pm**

**Check-out time: 10:00am**

## Other hotel facilities

- ~ Restaurant serving both breakfast and dinner
- ~ Guest lounge bar
- ~ 24-hour reception
- ~ 24-hour Room service
- ~ Guest laundry
- ~ Valet laundry and dry-cleaning service (available week days, excluding public holidays)
- ~ Swimming pool
- ~ Internet kiosks
- ~ FREE WIFI access throughout the hotel
- ~ Business services
- ~ Conference facilities
- ~ Complimentary guest parking
- ~ Car, boat and coach wash area
- ~ Tourist information and booking service





# Function Rooms

## Ground Floor

(See following page for floor plan)

|  | <br><b>Banquet Style</b> | <br><b>Cocktail Style</b> |
|--|---|--|
| <b>The Kingfish &amp; Albacore Rooms</b> | 100 - 110   | 140  |
| <b>The Poolside Restaurant</b>           | 50  | 60   |
| <b>Swimming Pool Area</b>                |   | 40   |

### The Kingfish & Albacore Rooms

(17m x 10m)

These rooms can be opened into one larger space, ideal for larger wedding receptions.

**Venue hire rate: \$750.00**

### The Poolside Restaurant

(9m x 9m)

This light and stylish area is popular for smaller wedding receptions.

**Venue hire rate: \$450.00**

### Swimming Pool Area

This is ideal for a more informal wedding or even as a venue for a pre-reception drinks cocktail party.

### Room Configurations

Our renovated air conditioned function rooms offer a variety of configurations, which can be set up to suit your personal preferences. The main wedding reception configurations are:

#### Banquet

Ideal for wedding receptions that include a meal. Guests are seated at tables of either 8 or 10 and there is generally a head table set at the front of the room for the bridal party.

#### Cocktail

Ideal for large wedding groups that wish to mingle rather than have a seated meal. Cocktail receptions would include drinks and canapés.





# Wedding Rooms/Packages

## The Function Room Packages

### The Kingfish & Albacore Rooms (17m x 10m)

**Sit down meal: up to 100 - 110 people**

**Cocktail party: up to 140 people**

These two rooms opened up into one space are ideal for larger wedding receptions. Located alongside the swimming pool and a small garden area, they can also be used in conjunction with our surrounding features.

**Venue hire rate: \$750.00**

### The Poolside Restaurant

**Sit down meal: up to 50 people**

**Cocktail party: up to 60 people**

Situated on the ground floor, this open plan restaurant is perfect for small functions.

Day use only – evening use by application

**Venue hire rate: \$450.00**

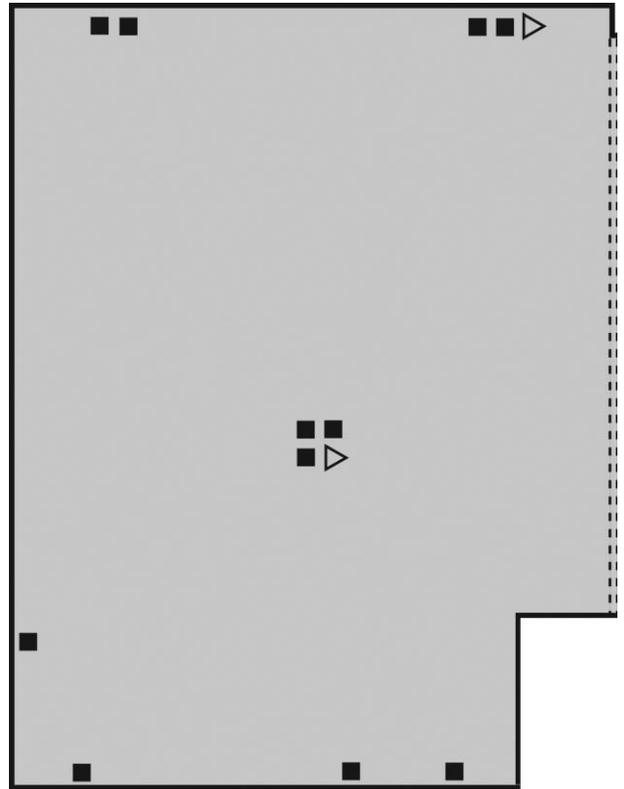
### The package includes:

- ~ Full head table set up
- ~ Table linen and napkins (excludes round tablecloths)
- ~ Cake table

When you book your wedding, the Scenic Hotel Bay of Islands will also give you 1 night's free accommodation in one of our deluxe rooms with a bottle of bubbly & breakfast brought to your room the next morning.

### Catering for function rooms

You can then decide which menu you would like. Remember our Chefs are flexible so you can choose a menu to suit your own tastes.



### Additional Wedding Charges

Should your wedding reception take place on a public holiday, an additional surcharge may apply.



# Wedding Menu

## Breakfast selections

We pride ourselves on our quality product, professionalism and our desire to meet the market.

With this in mind do remember that our menus are flexible and our head chef is happy to design a menu specifically for you.

### GOOD MORNING!!

|   |         |  |         |
|---|---------|--|---------|
| Tea & Toast   | \$ 7.50 | French Toast   | \$16.50 |
| Continental Buffet  | \$16.50 | Bread dipped in egg batter and cooked till golden brown, served with grilled banana and bacon, topped with maple syrup |         |
| Full Buffet (if available)<br>(Includes Continental Buffet)                                 | \$29.50 | Omelette   | \$16.50 |
| Eggs on Toast   | \$ 8.50 | Three egg omelette with grilled mushrooms, ham & Mozzarella  |         |
| Two eggs cooked any style served on freshly buttered Ciabatta bread                         |         | Eggs Benedict  | \$18.50 |
| Hot Porridge  | \$12.50 | Poached eggs on a toasted English muffin, served atop crispy streaky bacon, then smothered with Hollandaise sauce      |         |
| Fine rolled oats cooked in fresh milk and cream, finished with diced apples and brown sugar |         |  |         |

#### Build Your Own Breakfast:

|  |         |
|--|---------|
| Two eggs<br>(Scrambled, fried or poached)          | \$ 8.50 |
| Streaky New Zealand Bacon                          | \$ 4.00 |
| Hash Browns (2)                                    | \$ 3.00 |
| Grilled Tomato                                     | \$ 3.00 |
| Sautéed Mushrooms                                  | \$ 3.00 |
| Pork Sausage                                       | \$ 4.00 |
| Paihia Big Breakfast<br>(Includes all items above) | \$22.50 |



# Wedding Menu

## Canapé menus

**\$15.00 per person – 2 choices**

**\$5.00 per person – Extra item**

- ❖ Potato and herb cake with smoked salmon and chilli lime aioli
- ❖ Oysters Kilpatrick with mozzarella cheese
- ❖ Crumbed camembert with beetroot chutney
- ❖ Mini brioche with scheswan beef fillet and horseradish cream
- ❖ Sushi (vegetarian options available)
- ❖ Shrimp cocktail filo cups

**(Canapés menu subject to change due to seasonality)**

## Finger Food Menu

**\$5.00 per person per item**

- ❖ Club Sandwiches
- ❖ Pinwheel Tortillas
- ❖ Curry Samosas
- ❖ Asian Wontons
- ❖ Mini Spring Rolls
- ❖ Assorted Savouries
- ❖ Sausage Rolls
- ❖ Sushi
- ❖ Petiti Fours
- ❖ Fish Goujons





# Wedding Menu

## Buffet Dinner Selections

### Buffet Menu A:

**Minimum: 30 guests**

Fresh baked bread rolls  
Fresh, hot vegetable soup

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#### Salads

Selection of 4 seasonal salads

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#### Mains

Roast beef with Yorkshire pudding  
Champagne ham  
Vegetarian pasta  
Hot dish of the day  
Rice  
Seasonal vegetables, roasted potatoes  
Roast pumpkin and roast kumara

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#### Desserts

Cheesecake  
Kiwi pavlova  
Chef's selection of slices  
Whipped cream  
Mousse  
Fruit salad

**Mains served with traditional condiments**

### Buffet Menu B:

**Minimum: 30 guests**

Fresh baked bread rolls  
Fresh, hot vegetable soup

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#### Salads

Selection of 4 seasonal salads

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#### Mains

Roast leg of lamb  
Roast pork  
Panko crumbed Hoki fillets  
Chicken and vegetable stir fry  
Vegetarian Pasta  
Rice  
Steamed beans  
Garlic roasted potatoes  
Fries

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#### Desserts

Apple shortcake  
Chef's selection of slices  
Lamingtons  
Whipped cream  
Mousse  
Fruit salad



# Wedding Menu

Dinner selection continued...

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We also provide seafood options, which are priced accordingly below.

## Seafood options (per person)

### Starters

\$6.50 - Seafood chowder

\$5.50 - Shrimp and surimi salad

### Mains

\$5.50 - Mussels steamed

\$6.50 - Mussels marinated

\$7.50 - Hot shrimp sauté

\$7.50 - Calamari served with French fries

\$7.50 - Baked fish fillets in hollandaise sauce with prawns

\$7.50 - Crumbed hoki fillet served with French fries

Accompanied with seafood options

Lemon wedges & Tartare sauce

**Seafood options can replace a buffet option but may incur a slight price increase**

## Dinner set Menus:

Our set menus change on a seasonal basis.

Menus and prices are available on request



# Wedding Catering

## Wine & beer list

|   |                |                |
|---|----------------|----------------|
| <b>Sparkling Wine</b>                   | <b>200ml</b>   | <b>Bottle</b>  |
| Deutz Cuvee                             |                | <b>\$80.00</b> |
| Lindauer Special Reserve                |                | <b>\$45.00</b> |
| Lindauer Brut 200ml or 750 ml           | <b>\$10.00</b> | <b>\$35.00</b> |
| Lindauer Fraise 200 ml                  | <b>\$10.00</b> |                |
| Sparkling Grape Juice - White           |                | <b>\$16.00</b> |
| <br>                                    |                |                |
| <b>Chardonnay</b>                       | <b>Glass</b>   | <b>Bottle</b>  |
| Villa Maria Private Bin                 | \$9.00         | \$45.00        |
| Villa Maria Cellar Selection            | \$11.00        | \$48.00        |
| Esk Valley                              | \$11.00        | \$48.00        |
| Mills Reef                              | \$11.00        | \$48.00        |
| Omata Estate                            |                | \$59.00        |
| <br>                                    |                |                |
| <b>Riesling</b>                         | <b>Glass</b>   | <b>Bottle</b>  |
| Villa Maria Private Bin                 |                | \$45.00        |
| Mudbrick Reserve                        |                | \$38.00        |
| <br>                                    |                |                |
| <b>Sauvignon Blanc</b>                  | <b>Glass</b>   | <b>Bottle</b>  |
| Villa Maria Private Bin                 | \$9.00         | \$45.00        |
| Villa Maria Cellar Selection            | \$11.00        | \$48.00        |
| Esk Valley                              |                | \$48.00        |
| <br>                                    |                |                |
| <b>Aromatics</b>                        | <b>Glass</b>   | <b>Bottle</b>  |
| Villa Maria Private Bin Pinot Gris      | \$9.00         | \$45.00        |
| Villa Maria Cellar Selection Pinot Gris | \$11.00        | \$48.00        |
| Esk Valley Rose                         |                | \$48.00        |
| Villa Maria Private Bin Viognier        | \$7.50         | \$32.00        |
| Villa Maria Private Bin Gewurztraminer  |                | \$45.00        |
| Villa Maria Private Bin Rose            |                | \$45.00        |
| <br>                                    |                |                |
| <b>Pinot Noir</b>                       | <b>Glass</b>   | <b>Bottle</b>  |
| Villa Maria Private Bin                 | \$10.00        | \$48.00        |
| Thornbury Estate                        | \$12.50        | \$56.00        |
| Villa Maria Cellar Selection            | \$13.50        | \$60.00        |
| Te Kairanga Estate                      |                | \$45.00        |
| Kumeu River Estate                      |                | \$42.00        |

# Wedding Catering

## Wine & beer list

### Shiraz

|                               | Glass   | Bottle  |
|-------------------------------|---------|---------|
| Villa Maria Private Bin Syrah | \$12.50 | \$56.00 |
| Vidal Estate Syrah            |         | \$48.00 |
| Mudbrick Reserve Syrah        |         | \$52.00 |

### Merlot

|   | Glass  | Bottle  |
|---|--------|---------|
| Villa Maria Private Bin Merlot Cabernet Sauvignon | \$9.00 | \$45.00 |
| Thornbury Estate Merlot                           |        | \$40.00 |
| Esk Valley Merlot Cabernet Sauvignon              |        | \$48.00 |

### Desert Wine

|  | Glass | Bottle  |
|--|-------|---------|
| Okahu Estate Desserte Chardonnay Reserve (375ml) |       | \$32.00 |

### NZ West Coast Beer

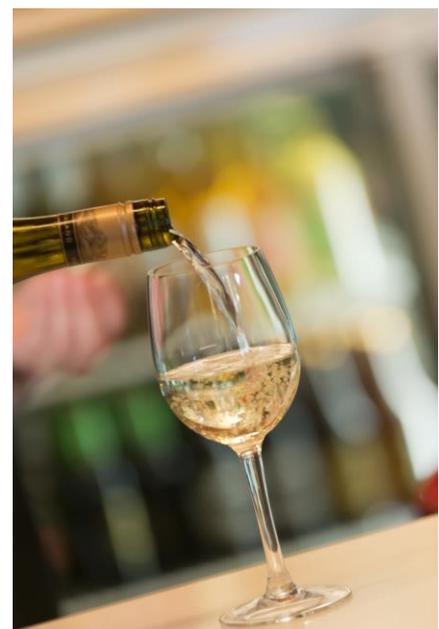
|                   |        |
|-------------------|--------|
| Macs Gold – Malt  | \$8.50 |
| Macs Black - Dark | \$8.50 |
| Macs - Pilsner    | \$8.50 |

### Bar Prices

|                    |        |
|--------------------|--------|
| Speights Golden    | \$8.00 |
| Speights Summit    | \$8.00 |
| Lion Red           | \$8.00 |
| Heineken           | \$9.00 |
| Steinlager Pure    | \$9.00 |
| Steinlager Classic | \$8.50 |
| Corona             | \$9.00 |
| Stella Artois      | \$9.00 |
| Lion Ice           | \$8.00 |

### Non Alcoholic:

|                        |        |
|------------------------|--------|
| Lemon, Lime & Bitters  | \$5.00 |
| Old Fashioned Lemonade | \$5.00 |
| Ginger Beer            | \$5.00 |
| Soft Drink 150 ml      | \$3.00 |
| Spring Water           | \$4.00 |
| Orange Juice           | \$5.00 |



# Terms & Conditions

We are sure you will appreciate the following policies which will enable us to service your forthcoming event. Should you have any enquiries on this information, we will be very happy to discuss them.

## Securing your booking

Once your wedding booking has been confirmed with the Hotel, a holding deposit of \$500.00 will be requested, unless otherwise agreed with by management. Your account will be credited with this amount, which is non refundable.

## Additional charges

The organizer is responsible for any additional charges organized by the Scenic Hotel Bay of Islands such as equipment, flowers, etc. A quote will be issued.

## Pricing

All prices are based on current prices but may be subject to increase at management's discretion to meet rising costs. Some items may be subject to seasonal availability.

## Guaranteed Minimum Numbers

If your wedding numbers drop below 10% of your confirmed quote, the hotel reserves the right to withdraw the quote and renegotiate.

## Cancellations, Postponements and Amendments

In the unfortunate circumstances of cancellation or postponements of an event that has been confirmed, Scenic Hotel Bay of Islands applies the following cancellation policies:

- Notice of 30 – 15 Days – Cancellations made within thirty to fifteen (30 – 15) days of the event will incur full room hire if the space is left unsold.
- Notice of 14 Days – Cancellations made within fourteen (14) days of the event will incur full room hire and 50% of the total food and beverage costs as quoted.
- Notice within 48 Hours – Cancellations within forty-eight (48) hours of the event date will incur full room hire and 100% of the total food and beverage costs as quoted.
- All cancellations for function rooms and / or accommodation must be advised in writing to take effect.

- If accommodation is held, please refer to the Accommodation clause for the cancellation policy.

## Accommodation

Guaranteed number of rooms, length of stay and room-types are required thirty (30) days prior to the event; accommodation charges will be based on these confirmed numbers. After this date additional rooms may still be booked at the agreed rate, but will be subject to availability.

## Accommodation Cancellations

Scenic Hotel Bay of Islands will charge cancellation fees on accommodation as follows:

- At 120 days from arrival – A status report of rooms held will be required by the hotel. Any rooms not required will be released back to the hotel with no penalty.
- Within 90 - 60 days from arrival – An updated status report of rooms held will be required by the hotel. The hotel will permit a reduction of up to 50% of the rooms released by the client with no penalty.
- Within 60 – 30 days from arrival – An updated status report of rooms held will be required by the hotel. A reduction of up to 25% of the rooms remaining can be released without penalty. Any rooms in excess of the 25% permitted will incur a penalty of 50% of the first night's room rate.
- Within 30 - 7 days from arrival – Any rooms cancelled at this time will incur a penalty equaling one night's accommodation for each room cancelled. The hotel will endeavour to sell rooms cancelled (at the confirmed room rate on the client's behalf; however, rooms left unsold or those that have not met the confirmed room rate, will be subject to the above penalty.

## • At 30 days from arrival - a final rooming list is required to be sent to the hotel.

- At 7 days from arrival - any rooms cancelled will incur a penalty of all room nights booked. The hotel will not be responsible for the resale of any rooms cancelled to avoid penalty.

Please note – Scenic Hotel Group FIT (Free Independent Traveller) accommodation policies do not apply to any rooms booked as part of the wedding accommodation allocation. Any amendments to the group block will be equally spread across all room and rate categories.

# Terms & Conditions continued

## **Confirmation of wedding reception/menus**

Your menu selection is required to be no later than twenty-one (21) days prior to the event, or as otherwise agreed with the Hotel. Confirmation of guest numbers is required 14 days prior to the event.

Any minor adjustments can be made up to 72 hours (3 working days) prior to the start of the reception. All liquor costs are charged on a direct payment (consumption) basis. All food and beverage prices listed are based on current prices, but may be subject to increase at management discretion to meet rising costs.

The table plan, cake, place names and decorations need to be delivered to the hotel 24 hours at the latest before the event – flowers and balloons must be delivered to the hotel 6 hours before the event starts.

## **Food and Beverage**

No food or beverage may be brought into the hotel for your event without prior arrangement.

## **Function Room and Bar Hours**

Any music or entertainment must be concluded by 12 midnight or by prior mutual arrangement with Hotel Management.

Band / DJ equipment may be set up on the day of the function, but must be removed on the night.

Any personal possessions, presents, cake or decorations may be left to be removed the following day; however, the hotel does not take responsibility for these.

## **Liquor Licensing Laws**

The Scenic Hotel Bay of Islands is a licensed premise and observes Host Responsibility. Other parties are not permitted to bring alcohol into the hotel.

We take pride in our facilities and services; therefore, we reserve the right of admission and will not serve intoxicated patrons or minors. The undersigned will be financially responsible for any damage our property may suffer as a result of this function.

## **Payment Details**

Full settlement of the account for the event, as well as for guests staying in the Hotel, must be paid on

departure. All functions will be charged to one account.

In the event of any of the above accounts not being settled, these charges will be added to the function account.

## **GST**

All prices quoted are inclusive of G.S.T

## **Damage**

We understand that accidents can occur which may cause damage. We also believe that effective liaison between Scenic Hotel Bay of Islands and wedding organisers can prevent most damage.

It is expressly forbidden to use screws, nails, and tacks, adhesive tape of any kind or any similar fixing devices on any part of the interior or exterior of the venue. Any damage caused to the property, furniture or fittings of the Scenic Hotel Bay of Islands will become the financial responsibility of the wedding organizer.

## **Wet Weather Venue**

A non refundable deposit of 50% of one full day's quoted room hire is required upon confirmation.

The hirer shall be responsible for informing the venue of all setup and catering requirements.

The hirer will be responsible for all delivery arrangements to and from the venue plus all charges this will incur.

Equipment and all catering will be delivered to the venue no later than 3 hours prior to the event commencing.

Outside beverage brought into the venue will incur a service charge.

Hire of any hotel equipment outside the perimeters of the agreed contact will be charged accordingly.

Breakdown and removal of equipment must be completed by 12 noon the following day.



# Terms & Conditions continued

**These terms and conditions can only be put into place and signed when both parties are satisfied with all arrangements.**

-----  
Name

-----  
Scenic Hotel Bay of Islands  
Functions Manager Name

-----  
Address

-----  
Functions Manager Signature

-----  
Telephone (Home)

-----  
Client's Name

-----  
Telephone (Work)

-----  
Client's Signature

-----  
Telephone (Mobile)

-----  
Date

-----  
Email

I agree with the terms and conditions above.

I also agree that I am personally liable for the payment of the charges connected to my wedding being held at Scenic Hotel Bay of Islands. If the person, company or association indicated by me as been responsible for the payment of the same does not do so, then my liability for such payment shall be joint and several with such person, company or association.

-----  
Date of the wedding

-----  
Contact on the day (eg father of the bride)

-----  
Wedding Organizer Name

-----  
Wedding Organizer Signature

-----