



**DUNEDIN**

SCENIC HOTEL SOUTHERN CROSS

**SCENIC**  
HOTELS



# weddings

# Welcome to Scenic Hotels Southern Cross Wedding Pack

On behalf of Scenic Hotel Southern Cross may we take the opportunity to congratulate you both on your forthcoming marriage and extend our very best wishes for the future.

Each and every wedding day is unique and special and we have a team of experienced professionals here ready to ensure that your special day goes exactly to plan.

At the Scenic Hotel Southern Cross, we give you the individual attention you deserve, tailor making a package that suits your needs and desires as well as your budget.



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### **SCENIC HOTEL SOUTHERN CROSS**

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## The wedding package

The elegance and style of the Heritage Room provides the perfect venue to your special day, whilst the warmth and discreet professionalism of our staff ensure that everything goes smoothly from the moment you arrive.

Our team of chefs will provide fabulous food for your party and our Head Chef is more than happy to listen to your suggestions to help create a unique occasion for you. You are entirely free to use the florist, photographer and cake maker of your choice, but we are here to help put you in touch with excellent local services if you wish, and our team will be here for every minute of your day to ensure everything is run exactly as you want it to be.

We know that each and every wedding is unique, and we listen very carefully to your wishes in order to give you your perfect day - the day of your dreams.



# Location & Regional Attractions

## Dunedin

Historic Dunedin, known as the ‘Edinburgh of the South’, is New Zealand’s oldest city and traces its history back to its Scottish settlers. It possesses a unique combination of cultural riches, fine architecture, and world-famous wildlife reserves on the Otago Peninsula.

Whether you just want to chill out and relax in the octagon or some other exciting activity, it’s all here. And our Scenic Hotel Southern Cross is right in the middle of everything. We’d like to make your visit with us both enjoyable and memorable. That’s why good service and pleasant surroundings are so important.

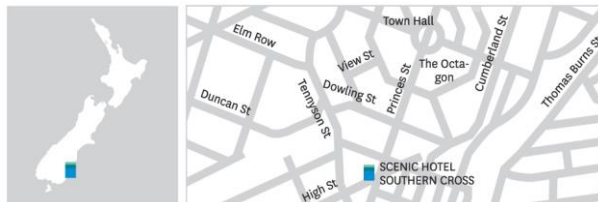
### Hotel location

The Scenic Hotel Southern Cross, which is located in the heart of Dunedin’s CBD, just a few blocks from the Octagon.

~ The Scenic Hotel Southern Cross is close to: The Octagon, Speights Brewery, Railway Station, Cadbury World, shopping and entertainment.

### Distance from hotel

Airport	42km
City Centre & Octagon	300m
Beach	5km
Speight’s Brewery	100m
Larnach Castle	15km
Royal Albatross Centre	30km



### Activities and attractions

- ~ Albatross colony
- ~ Penguin and seal colony
- ~ Marine Studies Centre Aquarium
- ~ Surf Beaches
- ~ Glenfalloch Gardens
- ~ Taieri Gorge Railway
- ~ Monarch Harbour Cruises
- ~ Museums, arts and crafts
- ~ Dunedin Casino
- ~ Cadbury World
- ~ Shopping
- ~ Historic buildings
- ~ Larnach Castle
- ~ Otago Settlers Museum
- ~ NZ Sports Hall of Fame
- ~ Dunedin Art Gallery
- ~ Speight’s Heritage Centre
- ~ University of Otago





## Accommodation

Scenic Hotel Southern Cross is a 4 star plus hotel consisting of 178 rooms. 'The Cross', as it is affectionately known, has a proud history that dates back to 1883. Standing proudly in the centre of Dunedin, within a short walk of the Octagon, Dunedin Railway Station, Speight's Brewery and the Chinese Gardens, the Scenic Hotel Southern Cross has been recently refurbished to the highest standards and promises superb service.

Also home to the boutique Dunedin Casino

### Standard rooms

Our 26 Standard rooms have undergone recent refurbishment and provide guests with comfort and style. Rooms have Sky TV, Moveilink, fridge, hairdryer, high speed internet access and mini bar.

### Superior rooms

The 143 Superior rooms are spacious and have the ultimate in bedding comfort. Each room consists of either a King bed or two double beds, ensuite bathroom, Sky TV, Movie link, stereo and writing desk, minibar and high-speed internet access.

### Suites

Also recently newly refurbished, these rooms offer the ultimate in comfort.

### Special Wedding Accommodation Rates

Scenic Hotel Southern Cross will offer a special accommodation package to the wedding party and their guests please contact the hotel to access these rates.



### Other hotel facilities

- ~ The Carlton Restaurant
- ~ Café D'Oro open daily
- ~ Ports O'Call Bar and Grill
- ~ 24-hour reception and room service
- ~ Valet laundry and dry-cleaning service (same day service available)
- ~ Wireless internet service available
- ~ Car Parking – charges apply
- ~ The boutique Dunedin Casino located on site



# The Heritage Room

The Heritage Room  
(19.24m x 7.2m)

**Sit down meal: up to 80 people**

**Cocktail party: up to 150 people**

This room is ideal for wedding receptions. Located on the ground floor of the hotel, the Heritage retains the grandeur of the Victorian era with it's paneled walls and high ceilings.

**Heritage Room Package: \$1,000.00**

**The package includes:**

- ~ A dedicated wedding co-ordinator who will offer expert advice and work with you every step of the way to ensure the success of your special day.
- ~ Full catering and bar facilities with white tablecloths and napkins included.
- ~ Special accommodation rates for you and your guests.

## **Additional Wedding Charges**

Should your wedding reception take place on a public holiday, an additional surcharge may apply.

## **Room Configurations**

Our Wedding function room offers a variety of configurations, which can be set up to suit your personal preferences. We can offer a traditional top table set up with round or square tables depending on your needs and the size of your party. For a more relaxed feel a cocktail set up, with bar leaners but no formal seating, may be more appropriate.

## **Music and Entertainment**

**We have a number of live bands and discos that can be recommended or you are welcome to use your own contacts. For the sake of our other resident guests, music must be finished by 12 midnight.**

Dunedin Casino is located just upstairs from the Heritage Room and remains open until 3am.



# Wedding Menu

## Menu selections

We pride ourselves on our quality product, professionalism and our desire to meet the market. With this in mind do remember that our menus are flexible and our executive chef is happy to design a menu specifically for you.

## Canapé selections

*minimum of 10 people*

### Canapé options:

Selection of 3 items

\$12.00 per person

Selection of 2 hot and 2 cold items

\$18.00 per person

Selection of 3 hot and 3 cold items

\$25.50 per person

Selection of 4 hot and 4 cold items

\$28.50 per person

Selection of 5 hot and 5 cold items

\$29.50 per person

### Hot:

Chickpea falafels with minted yoghurt and pomegranate molasses (V)

Sundried tomato arancini with basil aioli (V)

Chilli Masala vegetable samosas with minted yoghurt (V)

Kikorangi filled baby potatoes with red onion jam (V)(GF)

Vegetable bhajis with coriander and chilli dressing

Teriyaki Salmon skewers

Scallop wontons with chilli plum dressing

Parmesan crumbed fish goujons with lemon and tartare sauce

Mini venison burgers with beetroot relish

Chicken tikka kebabs with spiced cumin yoghurt (GF)

Bacon wrapped chorizo with HP sauce

Mini gourmet pies and quiches with tomato relish (V)

Pork and fennel sausage rolls with mango relish

### Cold:

Goats cheese crostini with pomegranate molasses (V)

Hummus filled profiteroles with onion jam (V)

Kikorangi blue cheese and caramelised pear on toasted vogels (V)

Californian sushi rolls with wasabi, ginger and Kikkoman soy (V)(GF)

Poached prawns with whipped avocado and lemon (GF)

Smoked salmon rilette with citrus crème fraiche

Pan seared scallops with an orange and basil salsa (GF)

Seared prawns with a mango and coriander relish

Manuka smoked chicken, apple, celery and walnut crepe

Beef sirloin with semi dried tomato and caramelised onions

Grilled lamb with tomato, feta and kalamata olive

Glazed chicken with a pineapple and mint salsa

### Sweet:

Espresso brownie bites

Petit fruit salad, chocolate and cream fraiche

Cheesecake bites

Salted caramel profiteroles with chocolate icing

# Wedding Menu

## Buffet Dinner

### Buffet Menu A: \$52.00 per person

*minimum 30 people*

Artisan breads with butter medallions served to the table

#### Salad Selection

Greek salad with olives, feta and lemon thyme dressing (V)(GF)

Mesculin lettuce with vegetable confetti and balsamic dressing (V)(GF)

Smoked chicken Caesar salad with garlic croutons and shaved parmesan

Assorted dressings and condiments

#### Cold Selection

Sliced continental meats including Virginian ham, pastrami, mortadella, salami and chorizo (GF)

Served with pickled vegetables and assorted relishes (V)

#### Hot Selection

Market fish with tomato braised calamari and prawns (GF)

Indonesian Beef Rendang with coconut, chilli and coriander (GF)

Chicken Coq Au Vin with red wine, garlic and mushrooms (GF)

Spinach and ricotta tortellini with a pumpkin and sage cream (V)

Steamed jasmine rice with toasted sesame seeds (V)(GF)

Seasonal market vegetables (V)(GF)

#### Dessert Selection

Chefs' selection of slices and tartlets

Warm seasonal pudding with fresh cream

Tropical fruit cocktail with mango syrup (GF)

#### To Finish

Tea and coffee including herbal infusions

### Buffet Menu B: \$60.00 per person

*minimum 40 people*

Artisan breads with butter medallions served to the table

#### Salad selection

Apple, celery and walnut salad with an orange and basil dressing (V)(GF)

Spinach, blue cheese, toasted pecans and sliced mango salad (V)(GF)

Classic Caesar salad with crispy croutons, bacon, shaved parmesan and balsamic dressing

Baby beetroot and watermelon salad with pesto marinated feta (GF)

Tomato, cucumber and red onion salad with olives and basil (V)(GF)

Assorted dressings and condiments

#### Cold Selection

Sliced continental meats including Virginian ham, pastrami, mortadella, salami, chorizo and manuka smoked chicken breast (GF)

Served with pickled vegetables and assorted relishes (V)

#### Carvery

Oven roasted sirloin of beef with seeded mustard and horseradish jus (GF)

Hot Selection

Roasted pork scotch with caramelised pear and toasted almonds (GF)

Market fish with garlic mussels, lemon and coriander cream (GF)

Vegetarian pasta with tomato, zucchini, mushroom and basil (V)

Garlic and thyme roasted baby potatoes (V)(GF)

Steamed basmati rice infused with toasted cumin seeds (V)(GF)

Wok fried vegetables with toasted cashews (V)(GF)

#### Dessert Buffet

Chefs' selection of slices, mini pastries and tartlets

Warm seasonal pudding served with fresh cream

Tropical fruit cocktail with maraschino cherries (V)(GF)

#### To Finish

Tea and coffee including herbal infusions





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# Wedding Menu

## Set menu sample

### Entrée

Blueskin Bay cockles/ Southern Clam Chowder (GF)

Light and creamy chowder, with crispy manuka smoked bacon and finely diced otago garden vegetables

Halloumi Fritters (V)

Brioche crumbed, quinoa and roasted cherrie tomatoes salad basil dressing

### Main

Blue Cod (GF)(DF)

pan fried resting on saffron risotto, sautéed kale, micro greens and caper butter

Braised Silver Fern Farm beef cheek (GF)

Kumara mash and roasted root chunky vegetables and a rich braising stock

Roast Chicken Dinner (GF)(DF)

Roasted, boneless ½ chook, crushed Gourmet potatoes, wilted baby spinach, jus lie

### Dessert

Banoffee Pie

Served with "Gourmet" Organic milk vanilla Ice cream and freshly whipped cream

Mango Cheesecake

On crumbed biscuit base served with coconut jelly and lime curd

# Wedding Menu

## Wine & beer list

### Sparkling Wine

Lindauer Special Reserve	200ml	\$14.00
Lindauer Fraise	200ml	\$12.00
Lindauer Special Reserve	750ml	\$50.00
Lindauer Sparkling Sauvignon	750ml	\$40.00

### Chardonnay

	Glass	Bottle
Villa Maria Cellar Selection		\$42.00
Thornbury Chardonnay	\$8.50	\$38.00

### Sauvignon Blanc

	Glass	Bottle
Villa Maria Cellar Selection		\$42.00
Thornbury Sauvignon Blanc	\$8.50	\$38.00

### Riesling

	Glass	Bottle
Villa Maria Private Bin Riesling		\$38.00

### Aromatics and Pinot Gris

	Glass	Bottle
Aromatics and Pinot Gris		\$42.00
Villa Maria Cellar Selection Pinot Gris		\$42.00
Thornbury Pinot Gris	\$8.50	\$38.00
Villa Maria Private Bin Rose		\$38.00
Villa Maria Private Bin Gewurztraminer		\$38.00

### Pinot Noir

	Glass	Bottle
Villa Maria Private Bin Pinot Noir		\$56.00
Thornbury Central Otago Pinot Noir	\$11.50	\$56.00

### Syrah

	Glass	Bottle
Villa Maria Private Bin Syrah	12.50	\$45.00

### Merlot

	Glass	Bottle
Merlot and Merlot Blends		\$42.00
Villa Maria Cellar Selection Merlot Cabernet Sauvignon	\$9.50	\$42.00
Thornbury Merlot	\$8.50	\$38.00

### New Zealand Bottled Beer

Speights	\$7.00
Steinlager Light	\$7.00
Steinlager Pure	\$8.00

### Imported Bottled Beer

Heineken	\$8.00
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### Spirits

Standard spirits / double nip / includes mixer	\$8.00
Premium spirits available on request	POA

### Liqueurs

Liqueurs available on request	POA
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### Non Alcoholic Beverages

Tea and coffee	\$5.50 per person
Continuous tea and coffee	\$21.50 per person
Orange, apple or tomato juice:	\$14.50 per carafe
Southern Cross smoothie (Berry, banana or stone fruit)	\$18.00 per carafe
Soft drinks	\$4.50 per glass
Bottle still or sparkling mineral water	\$6.00 per bottle

Please be advised that a full wine and beer list is available on request

# Terms & Conditions

We are sure you will appreciate the following policies, which will enable us to service your forthcoming event. Should you have any enquires on this information, we will be very happy to discuss them.

## Securing your booking

Once your booking has been confirmed with the hotel, a holding deposit of \$500.00 will be requested, unless otherwise agreed with management. Your account will be credited with this amount, which is non-refundable.

## Additional charges

The organiser is responsible for any additional charges organised by the Scenic Hotel Southern Cross such as equipment & AV etc. A quote will be issued.

## Pricing

All prices are based on current prices but may be subject to increase at management's discretion to meet rising costs. Some items may be subject to seasonal availability.

## Cancellations, Postponements and Amendments

In the unfortunate circumstances of cancellation or postponements of an event that has been confirmed, Scenic Hotel Southern Cross applies the following cancellation policies:

### Notice of 30-15 Days

Cancellations made within thirty to fifteen days (30-15) days of the event date will incur full room hire if the event space is left unsold.

### Notice of 14 Days

Cancellations made within fourteen (14) days of the event date, will incur full room hire and 50% of the total food and beverage costs as quoted.

### Notice Within 48 Hours

Cancellations within forty-eight (48) hours of the event date, will incur full room hire and 100% of the total food and beverage costs as quoted. If accommodation is cancelled then full accommodation charges will apply.

In the instance where the room hire component is included in the package price, the standard room hire cost for the specified function room will be charged.

All cancellations for function rooms and/or accommodation must be advised in writing to take effect.

## Accommodation

Guaranteed number of rooms, length of stay and room-types are required twenty-one (21) days prior to the event; accommodation charges will be based on these confirmed numbers. Excess rooms held will then be released. After this date additional rooms may still be booked at the agreed rate, but will be subject to availability.

A final rooming list and payment details showing individual names, arrival and departure dates is then required twenty-one (21) days prior to the event

## Confirmation of wedding reception/menus

Approximately three weeks prior to the wedding reception please contact us and make an appointment to finalise your menu and all other requirements. Please allow 1 hour for this. Prices for your reception will be confirmed at this stage and these are based on those prices current to three months prior to the date of your reception.

Your menu selection is required to be no later than twenty-one (21) days prior to the event, or as otherwise agreed with the Hotel. Confirmation of guest numbers is required 7 days prior to the event.

Once final numbers of guests have been confirmed, we will then require a further payment of 50% of the total expected cost of the function. A Pro-forma invoice will be forwarded to this effect.

The table plan, cake, place names and decorations need to be delivered to the hotel 24 hours at the latest before the event – flowers and balloons must be delivered to the hotel 6 hours before the event starts.

## Food & Beverages

Any minor adjustments can be made up to 72 hours (3 working days) prior to the start of the reception. All liquor costs are charged on a direct payment (consumption) basis. All food and beverage prices listed are based on current prices, but may be subject to increase at management discretion to meet rising costs.

# Terms & Conditions continued

## Function Room & Bar Hours

Any music/entertainment must be concluded by 12 midnight to comply with Hotel policy.

The function bar closes at 12 midnight; legally all guests need to be off the premises half an hour after the bar has been closed.

If you require the function room and bar after 1.30am an additional fee may apply. (Special conditions apply).

Band/DJ equipment can be set up on the day of the function but must be removed on the night.

Any personal possessions, presents, cake or decorations, may be left to be removed the following day; however the hotel does not take any responsibility for these.

## Liquor Licensing Laws

The Scenic Hotel Southern Cross is a licensed premise and observes Host Responsibility. Other parties may not bring alcohol into the hotel.

The Scenic Hotel Southern Cross will provide an "usher" for the evening to ensure a welcoming presence at your wedding. This person will also be on hand to diffuse any situations that may come to hand: a cost of \$150 incl gst will be added to your account.

We take pride in our facilities and services; therefore we reserve the right of admission and will not served intoxicated patrons or minors. The undersigned will be financially responsible for any damage our property may suffer as a result of this function.

## Payment Details

Full settlement of the account for the event, as well as for guests or invitees staying in the Hotel must be paid on departure. All functions will be charged to one account ie organiser to collect payment from guests. In the event of these accounts not being settled then the extra charges will be added to the function account.

## GST

All prices quoted are inclusive of G.S.T.

## Damage

We understand that accidents can occur which may cause damage. We also believe that effective liaison between Scenic Hotel Southern Cross and wedding organisers can prevent most damage.

It is expressly forbidden to use screws, nails, tacks, adhesive tape of any kind or any similar fixing devices on any part of the interior or exterior of the venue. Any damage caused to the property, furniture or fittings of the Scenic Hotel Southern Cross will become the financial responsibility of the wedding organiser.





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# Terms & Conditions continued

These terms and conditions can only be put into place and signed when both parties are satisfied with all arrangements.

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Name

-----  
Contact on the day (eg father of the bride)

-----  
Address  
-----  
-----

-----  
Wedding Organiser Name

-----  
Telephone (Home)

-----  
Wedding Organiser Signature

-----  
Telephone (Work)

-----  
Scenic Hotel Southern Cross  
Conference Manager

-----  
Telephone (Mobile)

-----  
Conference Manager Signature

-----  
Email

-----  
Client's Name

-----  
Date of the wedding

-----  
Client's Signature

-----  
Date

I agree with the terms and conditions above.

I also agree that I am personally liable for the payment of the charges connected to my wedding being held at Scenic Hotel Southern Cross. If the person, company or association indicated by me as been responsible for the payment of the same does not do so, then my liability for such payment shall be joint and several with such person, company or association.